Emergency Procedures Policy

**Policy: Emergency Procedures Policy  
Approved Date: 1st of August 2023**Approved by: Managing Director

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## Freeman Freightlines Emergency Procedure

Freeman Freightlines always places a heavy emphasis on safe practices however in the event on an unforeseen emergency procedure have been developed as per below

In an emergency:

Dial triple 000

Alert company management and staff

## Emergency Evacuation

In the event, staff personnel, company property and or company equipment are at risk staff are required to evacuate following instructions from emergency alarms and company management.

1. Check for any side of immediate danger
2. Shut down equipment, technology, and electrical services (If required)
3. Locate the nearest exit
4. Follow exit signs

## Emergency Lockdown

You will be notified of an emergency lockdown by emergency services, security, or company management responders via announcements. These procedures are implemented to ensure building occupants are protected from external threats, e.g., severe storms or civil disturbance.

1. Remain Calm
2. Stay inside the building
3. Look all doors and
4. Follow instructions from staff, security, and emergency services

## Medical Emergencies

If a person is seriously ill or injured don't hesitate to call triple zero (000) and ask for an ambulance